JAIPUR PRODUCTIVITY CENTRE
JAIPUR

We offer following services

Consultancy – Improving Productivity for competitiveness through consultancy work. These includes:

- Organisational Process Re-engineering
- System & Procedure Analysis
- Manpower Assessment & Planning
- Manpower Restructuring
- Productivity Norms
- Designing Incentive Schemes
- Total Quality Management
- Implementing Productivity Techniques like Quality Circles, Kaizen, 5-S
- Lean/World Class Manufacturing

Training – Training to Senior/Middle/Junior level executives, Supervisor, Workers & Trade Union Leaders according to the needs of the organisation in above all subject and also in:

- Improving Office Productivity
- Human Resource Development including customized training programmes
- Systematic Problem Solving
- Organisational Effectiveness
- Effective Office Secretary

Please indicate your areas of interest so that relevant details can be provided

Director
Jaipur Productivity Centre
41, income Tax Colony -2,
Jagatpura Road, P.O.Malviya Nagar
JAIPUR 302017

Forthcoming Residential Training Programmes*

<table>
<thead>
<tr>
<th>Programmes</th>
<th>Dates</th>
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<tr>
<td>Managerial Effectiveness, Focus: Emotional Intelligence</td>
<td>October 21-25, 2013 at Jaipur</td>
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<tr>
<td>Finance for Non-Financial Officials / Managers, Focus Demystification of Finance</td>
<td>November 25-29, Panaji (Goa)</td>
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<tr>
<td>Transformational Leadership &amp; Change Management</td>
<td>December 18-22, 2013 at Udaipur</td>
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<tr>
<td>Dev. Programme for Executive Secretaries, Personal Assistants &amp; Office Staff</td>
<td>January 20-24, 2014 at Panaji (Goa)</td>
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<td>Stress &amp; Time Management, Focus: Managerial Effectiveness</td>
<td>February 17-21, 2014 at Panaji (Goa)</td>
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* Participation Fee is Rs.34500/- plus service tax @ 12.36% per participant.

- Last date for registration is 14 days before the commencement of each programme

ABOUT JAIPUR PRODUCTIVITY CENTRE
JAIPUR

Jaipur Productivity Centre (JPC) is an autonomous organization established to promote productivity culture in India. JPC provides consultancy, training and undertakes research in the areas of productivity.

JPC Jaipur is engaged in providing training to employees at all levels in the areas of Productivity, Quality, Organisational Effectiveness and Human Resource Development. Consultancy assignments in above-mentioned areas are taken up based on the needs identified by the organisation.

42nd Residential Training
TRANSFORMATIONAL LEADERSHIP & CHANGE MANAGEMENT

At
Alka Hotel
Udaipur

December 18-22, 2013

JAIPUR PRODUCTIVITY CENTRE
JAIPUR, 302017
INTRODUCTION:
In the dynamic society surrounding today’s organisations, the question of whether the change will occur is no longer relevant. Change will occur. It is no longer a choice. If the managers are to be effective, they can no longer be content to let the change occur as it will. They must be able to develop strategies to plan, direct and control change to the advantage of the organisation...

Success of any organisation depends directly on effective managerial leadership. Leaders energise the organisation to meet the competitive challenges and to serve demanding needs of the customer. Effective leadership provides the basis for effective use of all the resources to achieve the organisational goals.

The resistance to change is contradictory to a manager’s primary role as a leader. Managerial leadership influences behaviour of others, individually and in groups. Influencing means moving from one behaviour to another, in other words, transformation.

Keeping above in view the programme has been designed to provide inputs for managerial leadership to proactively develop strategies, plan to take advantage of fast changing environment and become change managers.

OBJECTIVE:
- To identify the challenges and pressures for change.
- Understanding significance of Transformational Leadership and its impact on organization.
- To provide the participants an opportunity for sharing of practical experiences on the subject.
- To create an opportunity to gain insight into the process of management of change.

CONTENTS:
- Challenges of change
- Resistance to Change
- Change Management
- Managerial Leadership: New Roles & Skills
- Managerial Decision-making & Team Problem Solving
- Managerial Leadership: Traits & Approaches
- Transactional & Transformational Leadership
- Teamwork & Teambuilding Strategies
- Conflicts Management
- Employee Empowerment
- Knowledge Management

TARGET GROUP:
Change affects all, therefore training and discussions are relevant for all levels of officials from various functions of government departments, Private sector, Public sector, Co-operative sectors, Corporations, Banks, Financial Institutions, Service & Autonomous organisations etc.

FACULTY:
Senior JPC consultants and experts from the field would conduct the training programme.

VENUE & DURATION:
Alka Hotel, Udaipur
December 18-22, 2013
Check-in 18.12.2013 (FN)
Check-out 22.12.2013 (AN)

METHODOLOGY:
Methodology of the programme would be participative in the nature. The sessions would be based on conceptual deliberations, case studies, success stories, management games and group discussion.

PARTICIPATION FEE:
Rs.34500/- plus service tax @ 12.36 % (Rs. Thirty Four Thousand and Five Hundred plus service tax @12.36% only) per participant is inclusive of boarding & lodging arrangement during the programme and the programme material. The demand drafts/ cheques should be drawn in favour of Jaipur Productivity Centre, Jaipur.
For the accompanying spouse the charges would be approximately Rs.3500/- for the whole duration payable at hotel.
PAN: AABTJ3316K
Ser. Tax Regn. No. AABTJ3316KSD002

LAST DATE FOR REGISTRATION:
The last date for receipt of nomination along with the fee is December 04, 2013.

ENQUIRIES:
Programme Director (TL)
Jaipur Productivity Centre
41, Income Tax Colony - 2,
Jagatpura Road, P.O. Malviya Nagar
JAIPUR - 302017
Phone: 09414271490, 09610111392
Fax: 0141-2750473
Website: www.jpcjaipur.org
e-mail: jpcjaipur@rediffmail.com
cmkhurana.jpr@gmail.com

Productivity for Growth and Prosperity

SPONSORING ORGANISATION:

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<th>ADDRESS</th>
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<tr>
<th>PARTICIPANTS DETAILS</th>
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Fee: Rs.34500/- plus service tax @ 12.36% (Rs.38764/-) per participant. Demand draft/ cheques to be drawn in favour of Jaipur Productivity Centre, Jaipur.

D.D.No.  
Date:

Amount: Bank:

Please mail above details to Programme Director (TL)
Jaipur Productivity Centre
41, Income Tax Colony - 2, Jagatpura Road
P.O. Malviya Nagar
JAIPUR - 302017
Phone: 09414271490, 09610111392
Fax: 0141-2750473
Website: www.jpcjaipur.org
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cmkhurana.jpr@gmail.com