Subject: Filling up the post of Deputy Chairman, Haldia Dock Complex, Kolkata Port Trust—Calling for Applications—reg.

The Ministry of Shipping invites applications from All India Service/Central Services Group ‘A’ officers and also from eligible Port Officers working in Major Ports for the post of Deputy Chairman in Haldia Dock Complex, Kolkata Port Trust. The All India Service/Central Services Group ‘A’ officers will carry their parent cadre pay scale and the Port Officers will carry the pay scale of Rs. 75,000-90,000/-(in IDA pattern)(revised Rs. 1,80,000-3,20,000/-) as Deputy Chairman. The Port Trust is an autonomous body governed under the Major Ports Trusts Act, 1963. Appointment to the post is made by the Central Govt. under section 3(1) (b) of the Major Ports Trusts Act, 1963.

2. The Deputy Chairman of the Port is one of the trustees of the Board. He is the Deputy Chief Executive of the Organization and assists the Chairman in all aspects of Port functioning. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments with the ports. The job requirements, therefore, are as following:

(i) Wide administrative experience and General Managerial ability;
(ii) Experience and talent in man-management in highly unionized environment;
(iii) Experience and ability in Financial Management;
(iv) Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a port;
(v) Ability to co-ordinate with various agencies such as State Governments, the Law and order authorities, different agencies of Central Government such as customs, Railway, Ministry of Labour, etc.;
(vi) Experience and ability in personnel management and understanding of establishment matters.

3. Name of willing and eligible All India Services/Central Group ‘A’ Civil Services officer, as under, may be recommended:

(a) The officers belonging to All India Services/Central Group ‘A’ Civil Services who have put not less than 13 years of service in Group ‘A’ are eligible to be considered for the post. Preference may be given to those having experience of working in Port and Shipping sectors. The terms and conditions of appointment of the officers selected shall be as per the rules and instructions of Central Government.

(b) The post is not a part of the Central Staffing Scheme. The appointment will be made on deputation basis for a period of 5 years or as may be decided by the Competent Authority.

(c) The officers who satisfied the above criteria must have at least four years service before retirement.
(d) The Cadre Controlling Authority/the State Government is requested to give wide publicity to the vacancy and forward names of suitable and willing officers for consideration for the post. The ACRs (only attested photocopies) of the officer for the last five years i.e. from 2013-14 to 2017-18 (If the ACRs of a particular year/period between 2013-14 and 2017-18 are pending/not available, “No Report Certificate” along with ACRs of preceding years may be furnished) along with the biodata in the enclosed format (Annexure I), and clearance from administrative/vigilance angles and Integrity Certificate may also be sent. The vigilance clearance of the officer may be sent in the prescribed proforma attached with the application form.

4. **Name of willing and eligible Port Officer, as under, may be recommended:**

Officers holding the posts of Deputy Chairman in Category II ports with minimum 2 years of regular service **falling which from officers holding the posts of Dy. Chairman in Category II ports with less than 2 years of regular service but combined regular service of at least 6 years in the posts of Dy. Chairman in Category II ports and HODs of category I ports or officers holding the posts of Dy. Chairman in Category II ports with less than 2 years of regular service but combined regular service of at least 7 years in the posts of Dy. Chairman of category II ports and HOD of Category II ports.

Provided that incumbents of highly specialized posts of HODs such as Chief Medical Officers and Chief Law Officers shall not be eligible for consideration.

5. **Name of willing and eligible employee of KPL, as under, may be recommended:**

Officer of KPL holding the post equivalent to the scale of pay of Dy. Chairman in Category II Port with 2 years regular service **falling which Officer of KPL holding the post equivalent to the scale of pay of Dy. Chairman in Category II Port with less than 2 years but combined regular service of at least 6 years in the post equivalent to the scales of pay of Dy. Chairman in Category II Port and HOD in Category I Port or Officer of KPL holding the post equivalent to the scale of pay of Dy. Chairman in Category II Port with less than 2 years but combined regular service of at least 7 years in the post equivalent to the scales of pay of Dy. Chairman in Category II Port and HOD in Category II Port.

Provided that incumbents of highly specialized posts such as Chief Medical Officers and Chief Law Officers shall not be eligible for consideration.

6. **Port Officers and employees of KPL who are eligible to be considered for the post as per para 4 and 5 above may send their applications through proper channel as per the proforma enclosed (Annexure I). While forwarding the applications, it shall please be ensured that the following documents are sent along with the application form:**

   (i) Attested copies of ACRs of last 5 years (2013-14 to 2017-18)
   (ii) A certificate on adverse entries in the ACRs, if any.
   (iii) If the ACRs of a particular year/period between 2013-14 to 2017-18 is pending/not available, “No Report Certificate” may be furnished along with ACRs of preceding years.
   (iv) A statement showing ACRs grading should also be furnished.
   (v) The details regarding officers holding higher posts on ad-hoc/temporary basis should be clearly specified.
   (vi) The Vigilance status of the candidate in the prescribed proforma duly filled in column-wise and signed by CVOs of the concerned Port (with details of last ten years)
   (vii) by CVOs of the concerned Port (with details of last ten years)
7. All the applicants, after registering themselves in the Online Recruitment Portal http://onlinevacancy.shipmin.nic.in, are required to apply for the post and thereafter a printout of the filled up application may also be sent to this Ministry in hard copy.

8. The applicants who have applied for the post against the earlier advertisements dated 16.04.2019 and 25.06.2019 and 19.11.2019 need not re-apply.

9. The application of the eligible candidates along with all requisite documents as mentioned above may be forwarded so as to reach this Ministry on or before 25.03.2020. The applications which are received after due date/not sent through proper channel will not be considered. The applications may be sent to the undersigned at the following address and e-mail given below:

Under Secretary (PHRD), Ministry of Shipping,
Room No. 427, Transport Bhawan
1, Parliament Street, New Delhi-110001.
e-mail- rajiv.nayan@nic.in

(RAJIV NAYAN)
UNDER SECRETARY TO THE GOVT. OF INDIA
Tele: 011-23719492

To

2. Secretary, Department of Personnel & Training.
3. Secretary, Ministry of Home Affairs
4. Secretary, Ministry of Environment and Forest
5. Secretaries of All Ministries and Departments under Govt. of India

Copy to:
1. Establishment Officer & Special Secretary, Department of Personnel and training, Room No. 115, North Block, New Delhi-110001 for information.
2. Senior Technical Director, NIC, M/o Shipping for posting a copy of the Circular in website of the Ministry of Shipping. It is also requested to send a scanned copy of the vacancy circular to DOPT for posting it on their website. The e-mail address of DOPT is persinfotech@nic.in with a copy to dirnec@nic.in. The subject of the e-mail should be “Vacancies in Autonomous Organizations”
3. Technical Director, NIC, DOPT, Room No. 11/A, North Block, New Delhi.
4. Nodal Officer, Ministry of Shipping
5. Guard File
**PERSONAL DATA**

Application for the Post of Deputy Chairman in Major Port Trusts

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<tbody>
<tr>
<td>1.</td>
<td>Applying for the post of</td>
</tr>
<tr>
<td>2.</td>
<td>Name and Designation of the candidate</td>
</tr>
<tr>
<td>3.</td>
<td>Service &amp; Batch</td>
</tr>
<tr>
<td>4.</td>
<td>Cadre (only for AIS)</td>
</tr>
<tr>
<td>5.</td>
<td>Domicile</td>
</tr>
<tr>
<td>6.</td>
<td>Contact Details</td>
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<tr>
<td></td>
<td>a) Office</td>
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<td></td>
<td>1) E-mail Id:</td>
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<td></td>
<td>2) Telephone</td>
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<td></td>
<td>3) Mobile Number:</td>
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<td></td>
<td>4) Address:</td>
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<td>7.</td>
<td>Contact Details</td>
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<td></td>
<td>b) Residence</td>
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<td></td>
<td>1) E-mail Id:</td>
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<td></td>
<td>2) Telephone</td>
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<td>3) Mobile Number:</td>
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<td></td>
<td>4) Address:</td>
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<td>8.</td>
<td>Exam Year</td>
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<td>9.</td>
<td>Allotment Year</td>
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<td>10.</td>
<td>Date of Joining</td>
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<tr>
<td>11.</td>
<td>Gender</td>
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<tr>
<td>12.</td>
<td>Date of Birth</td>
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<tr>
<td>13.</td>
<td>Date of Superannuation</td>
</tr>
<tr>
<td>14.</td>
<td>Category</td>
</tr>
<tr>
<td>15.</td>
<td>Present Pay level/ scale details</td>
</tr>
<tr>
<td>16.</td>
<td>Whether the officer has requisite length of service as required under the advertisement</td>
</tr>
<tr>
<td>17.</td>
<td>Whether the officer fulfills the eligibility criteria for the post as per the advertisement</td>
</tr>
</tbody>
</table>
PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS/CLEARANCE BEING SOUGHT

[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :

2. Father's Name :

3. Date of Birth :

4. Date of Retirement :

5. Date of Entry into Service :

6. Service to which the officer belongs including batch/year cadre-etc. wherever applicable :

7. Positions held (during the ten preceding years) :

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Organization (Name in full)</th>
<th>Designation &amp; Place of posting</th>
<th>Administrative/nodal Ministry/Deptt. Concerned (In case of officers of PSUs etc.)</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<tr>
<td>2.</td>
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</tbody>
</table>

8. Whether the officer has been placed on the “Agreed List” or “List of Officers of Doubtful Integrity” [if yes details to be given]

9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result (*)

10. Whether any punishment was awarded to the officer during the last 10 years and if so the date of imposition and details of the penalty (*)

11. Is any disciplinary/criminal proceedings :
17. EDUCATIONAL QUALIFICATIONS

(Please mention only Graduation and above).

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Qualification</th>
<th>Subject(1)</th>
<th>Subject(2)</th>
<th>Year/Division</th>
<th>Institution</th>
<th>University</th>
<th>Place</th>
<th>Country</th>
</tr>
</thead>
</table>

18. EXPERIENCE DETAILS

(Please provide up to date experience details)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Type of Posting (Cadre/Deputation)</th>
<th>(i) Level/Pay Scale (ii) Designation</th>
<th>Ministry Department Office Place</th>
<th>Field of experience acquired during the posting (Major &amp; Minor)</th>
<th>Tenure From &amp; Tenure To</th>
</tr>
</thead>
</table>

19. Total experience in Port and Shipping Sector, if any:

20. Two separate write-ups (not exceeding 300 words each) may be attached as follows:

(i) Write-up on the professional experience and core-competence of the officer in handling the assignment applied for.

(ii) Write-up on how the applicant can fulfil and advance the mission and objectives of the organisation that he seeks to join

21. Date of filling of IPR:

Signature of the Candidate
Name & Designation:

Date:
Place:
or charge sheet pending against the officer
as on date [if so, details to be furnished;
including reference no. if any of the
Commission]

12. Is any action contemplated against the
   Officer as on date [if so, details to be
   Furnished] (*)

DATE: 

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information
may be provided for the period thereafter.
No.32-1/2019-ICFRE

Date: 24 January, 2020

To,

1. The Secretary to the Govt. of India, Ministry of Environment, Forests and Climate Change, Indira Paryavaran Bhawan, Jor Bagh Road, Ali Ganj, New Delhi.
2. The Additional Chief Secretary/Principal Secretary (Forests) to the all State Government.
3. The Principal Chief Conservator of Forests (HoFF) of all States/Union Territories.
4. The Managing Directors, Forest Development Corporation of all States/Union Territories.
5. The Director General, ICAR/CSIR, New Delhi.
6. The Director General, FSI, Dehra Dun.
7. The Director, IFFM/Bhopal/IGNFA, Dehra Dun/Director, Forest Education, Dehra Dun/Director, Wildlife Institute of India, Dehra Dun/G.B. Pant Institute of Himalayan Ecology, Almora/ZSI, Dehra Dun/BSI, Kolkata.
8. The Surveyor General, Survey of India, Dehra Dun.
10. Vice Chancellors of All Agricultural Universities.
11. All DDGs/Director (IC), ICFRE/All Directors of ICFRE institutes.

Sub: Advertisement for the post of Director General, ICFRE, Dehra Dun in the pay scale at Level-17 of Pay Matrix of 7th CPC– regarding.

Sir,

Please find enclosed herewith a copy of the advertisement for appointment to the post of Director General, Indian Council of Forestry Research and Education, Dehra Dun in the pay scale at Level-17 of Pay Matrix of 7th CPC for circulation amongst officers working in your organization. The advertisement is also available on ICFRE Website http://www.icfre.org.

The applications as per the advertisement may please be sent to the undersigned in the prescribed proforma.

Yours faithfully,

(N.C. Saravanath)
Secretary, ICFRE

Encl: As above.

Copy to: Head, IT Division, ICFRE with the request to upload the advertisement on ICFRE website.
Indian Council of Forestry Research and Education, Dehradun (Uttarakhand)

Advertisement No.32-1/2019/DG/ICFRE

The Indian Council of Forestry Research and Education is a Society under the Societies (Registration) Act of 1860, with its registered office at New Forest Campus, Dehra Dun. The mandate of the Council is to advise on formulation of forestry research policy and to organize, direct and manage forestry research and education for the whole country. The Director General is the Chief Executive Officer of the Council. The ICFRE is in search of an eminent Scientist/Forester, for appointment to the post of the Director General of Indian Council of Forestry Research and Education, Dehra Dun.

2. Application are accordingly invited for the post of Director General, ICFRE in the pay scale at Level-17 of Pay Matrix of 7th CPC plus usual allowances as admissible under ICFRE rules at Dehra Dun. The eligibility conditions for the post and its job requirements are indicated below:

(A) Eligibility and Educational Qualifications:

Officers/Scientists of the Central/State Governments/Universities/Recognized Research Institutes/Semi-government or Autonomous Organizations serving in the pay scale at Level-15 of Pay Matrix of 7th CPC or equivalent grades or above, should not be above 57 years of age on 28.03.2020 (i.e. born on or after 28.03.1963), which the competent authority may relax in cases where the age of superannuation has been increased by the Government of India/State Governments/Autonomous Bodies/Government Undertakings, and possessing the following qualifications:-

(I) For Scientists:

(a) First class Post Graduate degree in Forestry/Botany/Agriculture or other related Sciences or equivalent or First Class Bachelor’s degree in Engineering or Technology from a recognized University or Institution.

(b) A minimum of 30 years of service with reference to the date of appointment as Group ‘A’ Scientist having background in Forestry Research which should include administrative experience for at least 5 years, as on the last date of application, i.e. 25.03.2020.

(c) Evidence of published research papers.

Desirable: Doctorate in Forestry or other related sciences.
(II) For members of Indian Forest Service:

(a) An officer of the Indian Forest Service serving at the level of Additional Principal Chief Conservator of Forests or above in a State Government/U.T. Administration and having completed 30 years of service with reference to the year of allotment.

(b) Should have at least 5 years experience in Forestry Research OR 3 years experience in Forestry Research and 2 years experience in Forestry Education/Forestry Extension as on last date of application, i.e. 25.03.2020.

Desirable: Doctorate in Forestry or other related sciences.

(B) Job requirements:

(i) Proper administration of the affairs and funds of the Society;

(ii) Prescribing the duties of all employees of the Council;

(iii) Exercising supervision and disciplinary control over the work and conduct of all employees of the Council.

(iv) Coordinating and exercising general supervision over all research activities in the sphere of forests and forest products, research and forest education; and

(v) Advising the Govt. of India, State Governments and the administration of Union Territories on all matters connected with forestry research and education referred to him.

(C) Terms and conditions:

The terms of appointment of Director General, ICFRE will normally be for a period of 3 (three) years or till the age of superannuation or till further orders, whichever is earlier and as per guidelines of Government of India.

(D) Instructions:

(i) Only Indian nationals can apply.

Application in prescribed proforma as given in Annexure-I should be sent neatly typed on A-4 size paper, with a recent passport size photograph duly self-signed and pasted and accompanied by crossed Demand Draft of Rs.500/- (Rupees five hundred only) as non-refundable fee drawn in favour of the Accounts Officer, Indian Council of Forestry Research and Education, P.O. New Forest, Dehra Dun and self-attested copies of certificates of educational qualification, experience, claim for belonging to Scheduled Caste (SC)/Scheduled Tribe (ST). There will be no fee for SC/ST candidates.
(ii) It may please be noted that if at any stage it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his/her candidature may be summarily rejected or his/her employment terminated. The applicant is required to furnish a certificate as given in Annexure-II along with the application.

(iii) Candidates are not to approach the members of the Selection Committee or bring any type of influence or pressure or recommendations from any quarters, and any attempt to do so may entail their disqualification for the post.

(iv) Candidate should submit their applications through proper channel together with a certificate as given in Annexure-III by the competent authority. They may, if they so wish, send an advance copy of the application, complete in all respects, including the Demand Draft, before the due date.

(v) Application should reach the Office of the Secretary, Indian Council of Forestry Research and Education, P.O. New Forest, Dehra Dun – 248006 on or before 25.03.2020. The closing date of receipt of applications from candidates residing in Andaman and Nicobar Islands, and Lakshadweep will be 10.04.2020. The application should be sent in a cover super-scribed with “Advertisement No. 32-1/2019/DG/ICFRF”.

(vi) Applications which are incomplete or not in the prescribed format or not accompanied with the details as mentioned above shall not be entertained and would be liable to be summarily rejected.
APPLICATION PROFORMA FOR THE POST OF DIRECTOR GENERAL, ICFRE

1. Name (in block letters)
   Last Name:
   First Name:
   Middle Name:

2. Post presently held with pay level and present basic pay:

3. Date of Birth (in Christian era): age as on _______ Year _______ Month _______ Day _______

4. Nationality:

5. Father's/Husband Name:

6. Address for correspondence:
   (in block letters with Pin Code)

7. Contact No. & E. Mail:

8. Educational Qualifications:

<table>
<thead>
<tr>
<th>Exam Passed</th>
<th>Name of the Board/University</th>
<th>Year of passing</th>
<th>Subject</th>
<th>Division</th>
<th>Percentage of Marks obtained</th>
</tr>
</thead>
</table>

9. If a Ph.D., the discipline, title of thesis, name of University/Institution and year of award:

10. Number of papers published (Please give list attaching a separate sheet if required):

11. Number of Books Published (Please give list attaching a separate sheet if required):

12. Details of Experience:
   (a) Scientists/Officers (other than IFS)
   - Details of 30 years service w.r.t. Group ‘A’ Scientists:
   - Details of 5 years administrative experience

   (b) IFS officers
   - Details of 30 years service w.r.t. year of allotment:
   - Details of 5 years experience in Forestry Research
   OR
   - Details of 03 years experience in Forestry Research & 2 years experience in Forestry Education/Forestry Extension:

13. Total experience (in months)
   a) After M.Sc.:
   b) After Ph.D.:

14. Employment details (Chronologically from present position backwards in support of Item No. 13)

<table>
<thead>
<tr>
<th>Name of the employer</th>
<th>Full address of employer</th>
<th>Post held (with pay level)</th>
<th>Period* From</th>
<th>To</th>
<th>Nature of duties</th>
</tr>
</thead>
</table>

*specify Month and Year
15. Specific experience in the subject/field of selection:
16. Details of experience on deputation (current/previous)
17. Date of return from last ex-cadre post/deputation:
18. Date of retirement under the rules of the Central/State Government/Organization:
19. Any other information:
20. Bank Draft No. with date and amount:

Place: .................................................. (Signature of candidate)

Date: ..............................................................................

ANNEXURE-II

(To be attached with the application)

I, .................................................., do hereby affirm that information given in this application are true and correct, I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or employment terminated.

Place: .................................................. (Signature of candidate)

Date: ..............................................................................

ANNEXURE-III

(Certificate to be furnished by the Employer/Head of Office/Forwarding Authority)

Certified that:

(i) The particulars furnished by Shri/Smt./Km. .................................. are correct.
(ii) There is no vigilance/disciplinary case, either pending or contemplated, against him/her.
(iii) The up-to-date Annual Confidential Report dossier in respect of Shri/Smt./Km. .......................... is enclosed herewith/there is no practice of maintaining Confidential Report of employees in this Organization/Institution (Please strike off whichever is not applicable)

Place: ..................................................
Date: ..................................................

Signature of Head of Department/Forwarding authority
Name: .............................................
Department: .............................................
Office: .............................................