F. No. 1/1/2016-EO (M-1)
Government of India
Secretariat of the
Appointments Committee of the Cabinet
Ministry of Personnel, Public Grievances, and Pensions
Department of Personnel and Training

North Block, New Delhi the October, 2018

The Chief Secretary to the All State Governments,
The Secretary of the Ministries/Departments of Government of India.

Subject: Filling of the post of Chairman (JS Level) in New Mangalore Port Trust (NMPT), Mangalore, Karnataka under the Ministry of Shipping.

Sir/Madam,

In supersession of the earlier vacancy circular of even number dated 27.04.2018 followed by subsequent circulars dated 18.07.2018, 14.08.2018, 14.09.2018 and 12.10.2018 etc. on the above subject, it is proposed to fill up the post of Chairman (JS Level), New Mangalore Port Trust (NMPT), Mangalore, Karnataka under the Ministry of Shipping with pay at level 14 (Rs.1,44,200-2,18,200-) of the Pay Matrix I Rs. 75,000-90,000- (Industrial Pattern) for Port Officers.

2. Names of willing and eligible officers as under may be recommended to this office along with cadre clearance, vigilance clearance, detailed b.d. date, v/z name, date of birth, service, batch, contact telephone number, email address, educational qualifications, complete experience/posting details, details of debarment & cooling off in respect of past central deputation etc. (including CR dossiers/certified ACRs for the last five years).

(i) Eligibility criteria for AIS/ICS Group A Officers: Officers empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme and

(ii) Eligibility criteria for Port Officers: Port Officers with the following condition:

"Officers holding the posts of Dy. Chairman in any Major Port Trust with minimum 3 years regular service provided the officer has put in not less than 17 years of service as Class I officer in the post or combined regular service of 6 years as Dy. Chairman and HOD (scale of pay of Rs. 51,300-73,000-) provided the officer must have at least 2 years regular service as Dy. Chairman and has put in not less than 17 years of service as Class Officer or Officers at the level of HOD with minimum 25 years regular service as Class I Officer in any Major Port Trusts would also be eligible provided that he officer possesses MBA in Port & Shipping Management / Post Graduate diploma in Port & Shipping Management / MBA in Logistics & Shipping / Post Graduate Diploma in Logistics / Shipping and MBA in Shipping from a recognized University Provided that incumbents of highly specialized posts of HODs such as chief Medical Officers/chief Law Officers shall not be eligible for consideration."

In case the officers are currently on Central deputation, the nomination may further be forwarded with the approval of the Minister-in-Charge concerned.

3. It is requested that the applications of the eligible candidates may be forwarded so as to reach this Department on or before 28.11.2018.

4. The officers who have already applied for the post in response to the earlier vacancy circular need not apply again.

Yours faithfully,

(Kavitha V. Padmanabhan)
Deputy Secretary to the Government of India
Tel. No. 011-2309 216?

Copy to:

1. Ministry of Shipping (Shri Gopal Krishna, Secretary), New Delhi w.r.t. their D.O. No. 202226/2016-PE-I dated 27.08.2018.
2. Technical Director, NIC, Computer Cel. DoPT, New Delhi for uploading this vacancy circular on the official website of this Department.
3. PS to DS (SM), DoPT, New Delhi to arrange to upload this vacancy circular through bulk e-mailing system of officers.
No. 9/2/2017-EO (MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated, 26th October, 2018

To,

1. The Chief Secretaries
   All State Governments,

2. All Secretaries
   Ministries/Departments of Government of India,

Subject: Filling up the post of Financial Adviser in National Company Law
Appellate Tribunal (NCLAT) under the Ministry of Corporate
Affairs.

This is regarding filling up the post of Financial Adviser in NCLAT under the
Ministry of Corporate Affairs on deputation basis. The applications were invited for
the post vide circular of even number dated 20.09.2018 (copy enclosed). The last
date for submission of application was 26.10.2018.

2. It has been decided to extend the last date for submission of application till
   30.11.2018.

3. This may be brought to the notice of all concerned and the application(s) of
   the eligible candidate(s) may please be forwarded accordingly.

Yours faithfully,

(J. Subhivasan)
Director (MM)
Tel: 23092842

Copy to:

1. Ministry of Corporate Affairs [Shri Riazul Haque Under Secretary], 5th
   Floor, ‘A’ Wing, Shastri Bhawan, Dr. R P Road, New Delhi-110001 w.r.t.

2. [PS to Director(MM)] for uploading the circular through bulk e-mail system.
To,
1. The Chief Secretaries
   All State Governments,
2. All Secretaries
   Ministries/Departments of Government of India,

Subject: Filling up the post of Financial Adviser in National Company Law Appellate Tribunal (NCLAT) under the Ministry of Corporate Affairs.

This is regarding filling up the post of Financial Adviser in NCLAT under the Ministry of Corporate Affairs on deputation basis.

2. Officers of the rank of Deputy Secretary/Director of the Government of India eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years for Deputy Secretary/Director respectively.

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director or equivalent levels in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the Ministries/Departments may be forwarded to this Department along with cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers for the last five years. For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.

4. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Services Board (CSB) procedure. It may be noted that no 'Mandatory Posting Certificate' for allotment/retention of Government accommodation would be issued by this office to the officer appointed on the above referred post. However, those officers who have served and are currently serving on Central Staffing Scheme post in Delhi for at least four years and require to retain Government accommodation, would be issued a certificate to the effect that the officer concerned has served for at least four years in a CSS post and he/she needs to retain Government accommodation for his/her tenure on the non-CCS post.

5. It is requested that the application(s) of the eligible candidate(s) may please be forwarded so as to reach this Department by 26th October, 2018

Yours faithfully,

(J. Sethvansh)
Director (MM)
Tel: 23092842

1. Ministry of Corporate Affairs [Shri Riazul Haque Under Secretary], 5th Floor, 'A' Wing, Shastri Bhawan, Dr. R P Road, New Delhi-110001 w.r.t. letter No. A 12023/01/2017-AD-IV, dated 5th July, 2017.

2. PS to Director(MM) for uploading the circular through bulk e-mail system
# Bio-Data

<p>| | | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1</td>
<td>Name</td>
<td>:</td>
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<tr>
<td>2</td>
<td>Date of Birth</td>
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<td>3</td>
<td>Service</td>
<td>:</td>
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<tr>
<td>4</td>
<td>Batch</td>
<td>:</td>
</tr>
<tr>
<td>5</td>
<td>Contact Telephone No. (O)</td>
<td>(R)</td>
</tr>
<tr>
<td>6</td>
<td>Educational Qualifications</td>
<td>:</td>
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</tbody>
</table>

## Complete Experience/Posting Profile

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Period</th>
<th>Post held/ Organization</th>
<th>Cadre post/ Deputation post</th>
<th>Place of Posting</th>
<th>Brief Job description</th>
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</table>

| 8 | Whether clear from Vigilance angle? | : | YES / NO |
| 9 | Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation. | : |
| 10 | Whether the officer is debarred from deputation under the Central Staffing Scheme. | : | YES / NO |

11. Certified that the above particulars are correct and complete.

Signature of the applicant
Date:________________

Signature
Name/Designation & Rubber Stamp of officer certifying the above Particulars

Note:
Columns 1-7 to be filled in by applicant.
Columns 8-11, to be filled in by Ministry/Department concerned.
No: 10/1 4-2017-EO(SM-I)
Government of India
Secretariat of the
Appointments Committees of the Cabinet
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

To

1. The Chief Secretaries, All the State Governments
2. The Secretaries All the Ministries/Departments of the Government of India

North Block, New Delhi, the 21st October, 2018

Subject: Filling up the post of Executive Director (Joint Secretary level), Rubber Board, Kottayam, Kerala under the Department of Commerce on Non-CSS basis.

Sir/Madam,

This is with reference to this office circular dated 01.10.2018 for filling up the post of Executive Director (Joint Secretary level), Rubber Board, Kottayam, Kerala under the Department of Commerce with pay at Level 14 (Rs. 1,44,200-2,10,200+) of the Pay Matrix on deputation basis vice Shri Ajith Kumar, IAS (KL 1994).

The last date for submission of applications for the above referred circular is further extended upto 28.11.2018

Yours faithfully,

(Kavittha V. Padmanabhan)
Deputy Secretary to the Government of India
Tel. No. 011-2309 2167

Copy to:
1. Department of Commerce (Shri Anup Wadhawan, Secretary), New Delhi
2. Technical Director, NIC Computer Cell DoPT North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately
3. PA to DS(SM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.
Subject: Filling up of the post of Member, Staff Selection Commission, New Delhi (Joint Secretary level) in the Level 14 in the pay matrix Rs. 144200-218200 on deputation basis.

The undersigned is directed to inform that it is proposed to fill up the post of Member, Staff Selection Commission (SSC) at New Delhi in the Level 14 in the Pay Matrix Rs. 144200-218200/- The eligibility criterion is given at Annexure-I.

2. Applications of only such officers will be considered as are routed through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-II; (ii) clear photocopies of the up-to-date APAR dossier of the officer containing APARs of at least last five years, duly attested by a Group ‘A’ officer (if original APAR could not be sent); (iii) An attested Statement indicating the grading in the APAR during the last five years (iv) cadre clearance; (v) clearance from vigilance and disciplinary angle; and (vi) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years.

3. All Ministries/Departments and the State Governments/UTs are requested to forward the applications of willing and eligible officer in the prescribed proforma to:-
   Section Officer (Estt-B-I), Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Room. No. 215-C, North Block, New Delhi-110001, so as to reach this Office, on or before 31st December, 2018.

4. The applications of only those officers may be forwarded who, in the event of their selection, would immediately join the duties of the post, and whom the concerned authorities would be in a position to relieve immediately. The application once forwarded would not be allowed to be withdrawn. Applications received after the prescribed date or not accompanied with the required certificates/documents will not be entertained.

(Smita Sarangi)
Deputy Secretary to the Government of India
Ph.: 23093180

To
(i) The Secretaries, all the Ministries/Departments of Government of India (By Name)
(ii) Chief Secretaries of all State Government/Union Territories (By Name)
(iii) Technical Director, NIC, Department of Personnel and Training for uploading the circular under the heading "what is new" of this Department’s website, immediately and under the heading "Vacancy Notification."
Eligibility Criteria for the post of Member, Staff Selection Commission, New Delhi.

1. **Name of Post:** Member, Staff Selection Commission, New Delhi.

2. **Scale of pay:** in the Level 14 in the Pay Matrix Rs.144200-218200/-.  

3. **Eligibility:** Officers of the Central Government (including officers of All India Services and Central Group ‘A’ Services):-

   (a) (i) holding analogous post on regular basis in the parent cadre/Department; or

   (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the Level 13 in the pay-matrix (Rs. 123100-215900) or equivalent in the parent cadre or Department; and

   (b) possessing the following educational qualifications and experience, namely:-

   (i) Post Graduate Degree in any discipline from a recognized University or Institution; and

   (ii) 10 years' experience in dealing with Service, Administrative, Vigilance, Establishment and Financial matters.

4. **Period of Deputation:** The person appointed as Member of Staff Selection Commission shall hold office for a period of five years or till he/she attains the age of 62 years, whichever is earlier. In case where a serving officer is appointed as Member, he shall be on deputation until he attains the age of superannuation and thereafter he may be considered for extension of tenure on re-employment terms subject to upper age limit and tenure mentioned above.

5. **Age Limit:** The maximum age limit for appointment by deputation shall not be exceeding 59 years as on the closing date of the receipt of applications.
ANNEXURE-II

PROFORMA

1. Name and address (in block letters)

2. Service to which belongs:

3. Date of Birth:
   and age (as on 31.12.2018)

4. Date of retirement under Central Government rules:

5. Educational Qualification - Graduate/Post-Graduate level:

6. Whether belongs to SC/ST/Minority:

7. Please indicate the following particulars of the present post held:-
   (a) Present post held with date:
   (b) Whether regular/ad-hoc:
   (c) Scale of Pay:
   (d) Present basic Pay:

8. Please specify how you meet the prescribed qualifications:
   (i) Whether you are holding analogous posts on a regular basis in the parent cadre/Department (Please specify yes or No; details to be indicated in the table below):
   (ii) Whether you possess five years' service in the grade rendered after appointment on a regular in the Level 13 in the pay-matrix (Rs. 123100-215900) or equivalent in the parent cadre or Department (please specify yes or no; details to be indicated in the table below):
   (iii) The details of positions held in the last 10 years should be indicated in the table below (starting with the current position):

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of office/organization where employed</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Pay scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
</tbody>
</table>
(iv) The details of experience in the last 10 years in dealing with Service, Administration, Vigilance, Establishment and Financial matters should be furnished as per table under:

<table>
<thead>
<tr>
<th>Field of experience in the last 10 years</th>
<th>Nature of duties</th>
<th>Period of Experience</th>
<th>Organization in which the relevant experience was gained</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Administration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) Vigilance:</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>(c) Establishment:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(d) Financial Matters</td>
<td></td>
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</table>

9. Additional information, if any, which you like to mention in support of your application for the post.

(Signature of the candidate)
Telephone No (STD code)/Mobile No:

Office Address with office Telephone Number:

Residential Address:
Date:
(CHECK LIST)

(i) Certified that the particulars furnished by the applicant have been checked from available records and found correct.

(ii) Certified that no disciplinary proceeding/vigilance case is either pending or contemplated against the officer.

(iii) List of punishments awarded, if any, during the last 10 years attached.

(iv) Integrity is certified.

(v) APAR dossier or attested photocopies of up-to-date APAR dossier of the officer for the last five years, duly attested, attached.

(vi) Attested statement indicating gradings in the APAR during the last five years.

<table>
<thead>
<tr>
<th>APAR GRADING PROFORMA</th>
</tr>
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<tbody>
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</table>

(vii) Certified that in the event of selection, the officer will be relieved of his duties immediately.

Signature.............

Name and designation of the
Forwarding officer with seal and Telephone Number (STD code) and Mobile Number:

...
To

1. The Chief Secretaries, All State Governments.
2. The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling up the post of Chairman (JS level) in Deendayal Port Trust (DPT), Kandla, Gujarat under the Ministry of Shipping on deputation basis

Sir/Madam,

This is with reference to this office circular dated 20.09.2018 for filling up the post of Deendayal Port Trust (DPT), Kandla, Gujarat under the Ministry of Shipping on deputation basis with pay at level 14 (Rs 1,44,200-2,18,200/-) of the Pay Matrix [Rs 75,000-90,000/- (Industrial Pattern) for Port Officers]

2. The last date for submission of applications for the above referred circular is further extended upto 28.11.2018

Yours faithfully,

(Kavitha V. Padmanabhan)
Deputy Secretary to the Government of India
Tel. No. 011-2309 2167

Copy to:-
1. Ministry of Shipping (Shri Gopal Krishna, Secretary), New Delhi w.r.t. their communication No A-12022/3/2017-PE-I dated 04.09.2018
2. Technical Director, NIC, Computer Cell, DOPT, New Delhi for uploading this vacancy circular on the official website of this Department
3. PA to DS(SM), DOPT, New Delhi to arrange to upload this vacancy circular through bulk e-mailing system of officers.