GOVERNMENT OF INDIA
MINISTRY OF DEVELOPMENT OF NE REGION
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS, SHILLONG-793003.

No. NEC/ADM/38/80 Vol.V


To As per list.

Subject: Advertisement/Vacancy Circular for filling up 1(one) post of Director (Human Resource Development and Employment) on deputation (including short term contract) For Armed Forces Personnel–Deputation or Re-employment on deputation basis as per the provision of Recruitment rules in the North Eastern Council Secretariat, Nongrim Hills, Shillong -793 003.

Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No.NEC/ADM/38/80 Vol.V Dated 25th January, 2019 for the above mentioned post proposed to be filled up on deputation basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the Deputy Secretary (Admn.) within 60 days from the date of publication of the advertisement in the Employment News.

Enclo:As above.

Yours faithfully,

(M. Ibroyaima Meitei)
Adviser (Horticulture)
Link Officer to Deputy Secretary (Admn.)
GOVERNMENT OF INDIA  
MINISTRY OF DEVELOPMENT OF N.E.REGION  
NORTH EASTERN COUNCIL SECRETARIAT  
NONGRIM HILLS, SHILLONG-793003


The North Eastern Council Secretariat is looking for the services of suitable Officers for filling up 1(One) post of Director (Human Resource Development and Employment) on deputation (including short term contract) For Armed Forces Personnel–Deputation or Re-employment basis as per provision of Recruitment Rules. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT’s OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation basis immediately so as to reach the Deputy Secretary (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. For eligibility criteria, job requirement, qualifications and experience, as per Annexure-I and Prescribed format at Annexure-II and other necessary details, please visit the NEC website http://necouncil.gov.in .

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in prescribed format – Annexure-II duly completed, signed by the candidate, countersigned and sealed by the Cadre/Appointing authority.
2. Copies of ACRs of last 5 years duly attested on each page by an officer of the rank of Under Secretary or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years/period of service of the candidate if he/she has less than 10 years in the service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.

(M. Iboyaima Meitei)  
Adviser (Horticulture)  
Link Officer to Deputy Secretary (Admn.)

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# Annexure-I

<table>
<thead>
<tr>
<th>No.</th>
<th>Name of the post</th>
<th>Director (Human Resource Development and Employment) on deputation (including short term contract): For Armed Forces Personnel: Deputation or re-employment.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td></td>
<td>(b) No. of post (I one)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(c) Scale of pay Rs.12,000-375-16,500/- (5th CPC) /PB-3 Rs.15,600-39,100/- + G.P. Rs.7,600/- (6th CPC) corresponding to Level 12 of Pay Matrix of 7th CPC.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(d) Method of Recruitment and Eligibility Criteria. Deputation (including short-term contract): For Armed Forces Personnel: Deputation or re-employment: Officers under the Central Government or State Governments or Union Universities or Public Sector Undertakings or Universities or Recognised Research Institutions or Statutory or Autonomous Organisations:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years’ service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.10,000-15,200 (5th CPC) / PB-3 Rs.15,600-39,100/- + G.P Rs.6,600/- (6th CPC) corresponding to Level 11 of the Pay Matrix of 7th CPC or equivalent in the parent cadre or department; and</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(b) possessing the following educational qualifications and experience: (i) Bachelor's Degree from a recognised University or equivalent. (ii) Ten years’ experience of formulation of Manpower Planning or Development schemes.</td>
</tr>
</tbody>
</table>

For Armed Forces Personnel: Deputation or re-employment:

The Armed Forces Personnel of the rank of Lt. Colonel or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the qualifications and experience considered. If selected such officers will be given deputation terms upto the date on which they are due for release from the armed forces. Thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on re-employment basis. (Re-employment upto the age of superannuation with reference to civil posts).

(Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not exceed four years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications).
<table>
<thead>
<tr>
<th>(e) Job requirements</th>
<th>(i)</th>
<th>Assessment of trained manpower requirement in the North Eastern Region as a whole as well as in each of the eight States individually.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(ii)</td>
<td>Working out different training programmes/employment-oriented training programmes.</td>
</tr>
<tr>
<td></td>
<td>(iii)</td>
<td>Assisting the States of the NER Region in getting candidates sponsored by them admitted into different institutions in the country for training or for specialized education in particular fields.</td>
</tr>
<tr>
<td></td>
<td>(iv)</td>
<td>Rendering assistance for preparation of schemes for promotion of employment with particular reference to self-employment for preparation of plans for the HRD Sector of NEC.</td>
</tr>
<tr>
<td></td>
<td>(v)</td>
<td>Disbursing scholarships to States for successful students pursuing courses of higher studies.</td>
</tr>
</tbody>
</table>

Note: The candidate who applied for the post would not be allowed to withdraw their candidature subsequently.
# CURRICULUM VITAE PROFORMA

1. **Name and address (in block letters)**: 

2. **Date of birth (in Christian era)**: 

3. **Date of retirement under Central/State Govt. rules.**: 

4. **Educational qualifications.**:

5. **Name of the post applied for.**:

6. **Present post held with pay scale, Pay band and Grade Pay**:

7. **Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).**:

<table>
<thead>
<tr>
<th>Qualification/experience required</th>
<th>Qualification/experience possessed by the officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential</td>
<td></td>
</tr>
<tr>
<td>(i)</td>
<td></td>
</tr>
<tr>
<td>(ii)</td>
<td></td>
</tr>
<tr>
<td>(iii)</td>
<td></td>
</tr>
<tr>
<td>Desirable</td>
<td></td>
</tr>
<tr>
<td>(i)</td>
<td></td>
</tr>
<tr>
<td>(ii)</td>
<td></td>
</tr>
</tbody>
</table>

8. **Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.**:

9. **Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.**

<table>
<thead>
<tr>
<th>Office/Inst./Orgn.</th>
<th>Post Held</th>
<th>From</th>
<th>To</th>
<th>Scale of pay/Present Basic Pay And Grade Pay</th>
<th>Nature of duties</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

10. **Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent.**:

11. **In case the present employment is held on deputation basis, please state-**

   (a) **The date of initial appointment.**:

   (b) **Period of appointment on deputation/contract**:

   (c) **Name of the parent office/organization to which you belong.**
<table>
<thead>
<tr>
<th></th>
<th>Additional details about present employment. Please state whether working under - (indicate the name of your employer against the relevant column)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>(a) Central Govt.</td>
</tr>
<tr>
<td></td>
<td>(b) State Government</td>
</tr>
<tr>
<td></td>
<td>(c) Union Territory</td>
</tr>
<tr>
<td></td>
<td>(d) Statutory Organization</td>
</tr>
<tr>
<td></td>
<td>(e) Autonomous Organizations</td>
</tr>
<tr>
<td></td>
<td>(f) Government Undertakings</td>
</tr>
<tr>
<td></td>
<td>(g) Universities</td>
</tr>
<tr>
<td></td>
<td>(h) Others</td>
</tr>
<tr>
<td>13</td>
<td>Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade</td>
</tr>
<tr>
<td>14</td>
<td>Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.</td>
</tr>
<tr>
<td>15</td>
<td>Total emoluments per month now drawn</td>
</tr>
<tr>
<td>16</td>
<td>Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) (Note : Enclose a separate sheet, if the space is insufficient).</td>
</tr>
<tr>
<td>17</td>
<td>Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for &quot;Absorption&quot;). Candidates of non-Government Organizations are eligible only for Short Term Contract.</td>
</tr>
<tr>
<td>18</td>
<td>Whether belongs to SC/ST.</td>
</tr>
<tr>
<td>19</td>
<td>Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects, (ii) Awards/Scholarship/Official Appreciation, (iii) Affiliation with the Professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)</td>
</tr>
<tr>
<td>20</td>
<td>Whether the present post held is on substantive basis or on officiating basis or on deputation/short term contract.</td>
</tr>
<tr>
<td>21</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td></td>
</tr>
<tr>
<td>If Pay scale/Pay Band with Grade Pay in Sl. no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).</td>
<td></td>
</tr>
</tbody>
</table>

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date

Signature of the candidate:

Address

Phone No./Mobile No.:

Email ID

Countersigned (Employer with seal and date)

# Strike out whichever is not applicable.
CADRE CLEARANCE CERTIFICATE

In the event of the selection of Shri/Smti ....................................................., he/she will be relieved to join the post of Director (Human Resource Development and Employment) on deputation (including short term contract) For Armed Forces Personnel: Deputation or re-employment basis as per the provision of Recruitment Rules in the North Eastern Council Secretariat, Shillong.

Signature:
Designation of Competent Authority

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case is pending or contemplated against Shri/Smti ..................................................... as per record.

Signature:
Designation of Competent Authority.

MAJOR/MINOR PENALTIES REPORT

Certified that there is no major or minor penalties imposed on Shri/Smti ..................................................... during last 10 years.

Signature
Designation of Competent authority.

INTEGRITY CERTIFICATE

Service particulars of Shri/Smti ..................................................... have been carefully scrutinized and it is certified that there is no doubt of his/her integrity.

Signature:
Designation of Competent authority.

CORRECTNESS CERTIFICATE

It is certified that the particulars furnished by Shri/Smti ..................................................... in his/her application Curriculum Vitae Proforma have been verified and found correct as per Service Records.

Signature
Designation Competent Authority
List of Addresses:

1. All Ministries/Departments of Govt. of India.
2. The Director Govt. of India Ministry of development of North Eastern region, Vigyan Bhavan Annex, Maulana Azad Road, New Delhi.
3. The Chief Secretary The Secretary, GAD to the Govt of Assam, Dispur, Guwahati/ Govt. of Meghalaya, Shillong/ Govt of Manipur, Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt of Tamil Nadu, Madras/ Govt of Karnataka, Bangalore/ Govt of Kerala, Trichy/ Govt of Jammu & Kashmir, Srinagar/ Govt of Uttar Pradesh, Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Shimla/ Govt of Haryana, Chandigarh/ Govt of Punjab, Chandigarh/ Govt of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttar Pradesh, Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Port Blair/ Govt of Lakshadweep, Kavaratti/ Govt of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.

4. The Secretary, GAD to the Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur, Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt of Tamil Nadu, Madras/Govt of Karnataka, Bangalore/ Govt of Kerala, Trichy/ Govt of Jammu & Kashmir, Srinagar/ Govt of Uttar Pradesh, Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Shimla/ Govt of Haryana, Chandigarh/ Govt of Punjab, Chandigarh/ Govt of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttar Pradesh, Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Port Blair/ Govt of Lakshadweep, Kavaratti/ Govt of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.

5. The Under Secretary, Ministry of Surface Transport, BRDB, ‘B’ Wing, 4th Floor, Sena Bhavan, New Delhi-110011.
6. The Under Secretary, Ministry of Defence, South Block, New Delhi-110011.
7. The Director, ICAR Research Complex for NER, Barapani, Meghalaya.
8. The Secretary, Railway Board, Rail Bhavan, New Delhi.
10. The Registrar, Gauhati University, Jhalukbari, Gauhati/ Dibrugarh University, Dibrugarh/ Manipur University, Churup, Imphal-795003.
11. The Administrative Officer, Geological Survey of India, 4 Chowringhee Lane, Kolkata-700006.
12. The Joint Secretary, Government of India, Ministry of Finance, Department of Economic Affairs (IES Section), North Block, New Delhi.
13. The Under Secretary, Ministry of Human Resources Development, 'C' Wing, Shastri Bhavan, New Delhi-1.
14. The Deputy Secretary, Ministry of Communication & Information Technology, Department of Telecommunication, Sanchar Bhavan, 20 Ashok Road, New Delhi.
15. Technical Director/SA, NIC-NEC, NEC Secretariat Shillong. It is requested to upload the advertisement in the NEC Website.

(M. Iboylaina Meitei)
(Adviser (Horticulture))
Link Officer to Deputy Secretary (Admin.)
No.20/1/2018-EO(SM-I)
Government of India
Secretariat of the
Appointments Committee of the Cabinet
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

New Delhi the 1st February 2019

To

1. The Chief Secretaries, All the State Governments.
2. The Secretaries, All the Ministries/Departments of the Government of India

Subject:- Filling up the post of Commissioner (Joint Secretary level), Coal Mines Provident Fund Organization (CMPFO), Dhanbad under the Ministry of Coal – reg.

Sir/Madam,

This is with reference to this office circular dated 18.12.2018 for filling up the post of Commissioner (Joint Secretary level), Coal Mines Provident Fund Organization (CMPFO), Dhanbad under the Ministry of Coal with pay at Level 14 (Rs.1,44,200-2,18,200/-) of the Pay Matrix on deputation basis.

2. The last date for submission of applications for the above referred circular is hereby extended upto 21.02.2019.

Yours faithfully,

(S. Basu)
Under Secretary to the Government of India
Tel. No. 011-23094195

Copy to:-

1. Ministry of Coal (Shri Sumanta Chaudhuri, Secretary), New Delhi w.r.t. their D.O letter No. 20/1/2016-BA dated 18.10.2018.
2. Technical Director, NIC, Computer Cell, DOPT, New Delhi for uploading this vacancy circular on the official website of this Department.
3. PA to DS(SM), DOPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.
To

1. The Chief Secretaries, All the State Governments.
2. The Secretaries, All the Ministries/Departments of the Government of India

Subject: Filling up the post of Executive Director (North) (JS Level) in Food Corporation of India, Hqrs., under the Department of Food & Public Distribution.

Sir/Madam,

This is with reference to this office circular dated 19.12.2018 for filling up the post of Executive Director (North) (JS Level) in Food Corporation of India, Hqrs., under the Department of Food & Public Distribution with pay at Level 14 (Rs.1,44,200-2,18,200/-) of the Pay Matrix on deputation basis vice Ms. Veena Kumari Meena, IAS (UP:93) consequent upon completion of her tenure on 18.03.2019.

2. The last date for submission of applications for the above referred circular is hereby extended upto 04.03.2019.

Yours faithfully,

(S. Basu)
Under Secretary to the Government of India
Tel: 2309 4165

Copy to:

1. Department of Food and Public Distribution (Shri Ravi Kant, Secretary), New Delhi w.r.t. their OM No.5-5/2016-FC-I dated 01.11.2018.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. PA to DS (SM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.
To

1. The Chief Secretaries, All State Governments.
2. The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling up the post of Vice Chairman (JS level), Brahmaputra Board, Guwahati under the Ministry of Water Resources, River Development & Ganga Rejuvenation.

Sir/Madam,

This is with reference to this office circulars dated 08.01.2019 for filling up the post of Vice Chairman (JS level), Brahmaputra Board, Guwahati, as a Non-CSS post under the Ministry of Water Resources, River Development & Ganga Rejuvenation with pay at Level 14 (Rs.1,44,200-2,18,200) in the Pay Matrix on deputation basis.

The last date for submission of applications for the above referred circular is further extended upto 26.02.2019.

Yours faithfully,

(S. Basu)
Under Secretary to the Government of India
Tel. No. 011-2309 4195

Copy to:

1. Ministry of Water Resources, River Development & Ganga Rejuvenation (Shri U P Singh, Secretary), New Delhi.
2. Technical Director, NIC, Computer Cell, DoPT, New Delhi for uploading this vacancy circular on the official website of this Department.
3. PA to DS(SM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.