VACANCY CIRCULAR

Subject: Appointments to the post of Director (Solar) in Solar Energy Corporation of India Ltd. on deputation basis without absorption through Search-cum-Selection Committee route.

Applications are invited for filling up the post of Director (Solar) in SECI Ltd., a CPSE under the aegis of this Ministry on deputation without insisting on the route of immediate absorption from the eligible officers for a period of 05 years from the date of exemption of charge of the post or until further orders, whichever is earlier.

2. The post of Director (Solar) has been exempted from the rule of immediate absorption with the concurrence of Department of Public Enterprises and approval of the Appointments Committee of the Cabinet (ACC).

3. Company profile, Job description, Eligibility and other related details are annexed herewith in this regard.

4. The Cadre Controlling Authorities are requested to forward the duly filed in applications (in the Performa annexed) all the eligible and willing officers, who can be spared immediately, along with CR Dossiers and Vigilance clearance etc. in the performa annexed. The applications duly supported by the documents will be assessed by the Selection Committee while Selecting Candidates for Appointments to the Post of Director (Solar), SECI on deputation basis. The last date of application of submission of application is 31.07.2018, while for candidates candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul & Spiti District and Pangti Sub-division of Chamba District of Himachal Pradesh, the Union Territory of Andaman & Nicobar Island and Union Territory Lakshadweep Island, the applications must reach the undersigned by 4.00 P.M. on 16.08.2018. The applications complete in all respects may be forwarded to the Under Secretary (NSM), Ministry of New & Renewable Energy, Block-14, CGO Complex, Lodhi Road, New Delhi-110003, superscribing on the envelope “Applications for the post of Director (Solar)”. The incomplete applications shall be summarily rejected.

5. This is issued with the approval of Competent Authority.

Encl. As above:

To
i) All Ministries/Departments of the Central Government
ii) Chief Secretaries of all State Governments
iii) Administrator of Union Territories (UTs)

(Devendra Singh)
Under Secretary to the Govt. of India
Ph: 011-24360625
(v) Sh. Ashish Kumar, Director (PESB), Block-14, CGO Complex, Lodi Road, New Delhi-110003- With request to host the vacancy circular on PESB website for wide circulation.
(vi) Director, Technical (NIC), MNRE- With request to indicate the last date in vacancy circular hosted on MNRE website and arrange the same for hosting on website of SECI.
Re- advertisement for filling up one post of Director (Solar) in Solar Energy Corporation of India (SECI) Ltd.

A reference is invited to the advertisement issued in National Dailies on 05.03.2018 and in Employment News/ Rozgar Samachar (17th - 23rd March 2018) and the details hosted on this Ministry’s website in this regard. In supersession of that advertisement, the Ministry of New & Renewable Energy invites applications from suitable candidates from Central Public Sector Enterprises (CPSEs)/Central Government (including Armed Forces of the Union/All India Services)/State Public Sector Enterprises (SPSEs)/Private Sector for filling up one post of Director (Solar) in the Pay Scale of Rs 75000-1,200,00 (pre revised) on deputation basis, on the lines of DPSB Guidelines for appointment of a Director in a Schedule “A” CPSE. All those who have applied in response to the previous advertisement, need not apply again and their applications will be taken up for consideration if they are eligible as per the new qualifications/age/experience etc.

2. The detailed eligibility criteria/ qualification, experience and other relevant requirements along with the procedure for submission of application for recruitment of Director (Solar), SECI can be downloaded from the MNRE website www.mnre.gov.in.

3. The application in the prescribed format enclosing self attested photocopies of documents in support of educational qualifications, age and experience etc. may be sent to the undersigned through proper channel so as to reach by 4.00 P.M. on 31.07.2018.

4. For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul & Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, the Union Territory of Andaman & Nicobar Island and Union Territory Lakshadweep Island, the applications must reach to the undersigned by 4.00 P.M. on 16.08.2018.

Under Secretary to the Govt. of India
Phone No.24360625
विशय :- भारतीय सौर ऊर्जा निगम लिमिटेड (सीएन) में निदेशक (सीएन) के एक पद को भरने के लिए पुराने निदेशक।

दिनांक 05.03.2018 को सार्वजनिक दैनिक समाचार पत्रों में जारी किए गए विज्ञवन और रोजगार श्रमवर्गों/रोजगार सामाजिक रूप से मामला (17 से 23 मार्च, 2018) में और इस संदर्भ में इस मंजूरी के वेबसाइट पर दिए गए विवरण का एक स्तर आमंत्रित किया गया है। उस विज्ञवन के अधिकृत में, नवीन और नवीकरणीय ऊर्जा मंत्रालय, ने अनुमोदन या सीरीजसे में निदेशक की नियुक्ति के लिए पीएसएससी दिशा-निर्देशों की लाइन पर, प्रतिसंबंधित आदार पर 75,000-100,000 रु (पुरुष संशोधित) के वेतनक्रम में निदेशक (सीएन) के एक पद को भरने हेतु कंट्रीवर्ग सार्वजनिक क्षेत्र के उपकर (सीएनएसआई)कंट्रीवर्ग संरक्षक (सर्वश्रेष्ठ वर्ग/सर्वश्रेष्ठ भारतीय रोजगार सर्वश्रेष्ठ भारतीय रोजगार वर्ग या सर्वश्रेष्ठ भारतीय रोजगार वर्ग) के अनुसार सार्वजनिक रूप से अपलोड करने के लिए आवेदन आमंत्रित करता है। ये सभी जो निदेशक नियोक्ति के लिए आवेदन कर पुराने हैं उन्हें फिर से आवेदन करने की अवसरहृदय नहीं है और वर्तमान में नहीं फिर से आवेदन करने की अवसरहृदय नहीं है। वस्तु के वर्तमान स्थिति के अनुसार योग्य हेतु उनके आवेदनों पर प्रधानता किया जाएगा।

2. निदेशक (सीएन), संस्था की भूमिका के लिए आवेदन करने की प्रक्रिया के साथ वितरित होगा।

3. आवेदन को निर्धारित वर्ष में रीतिक योग्यता, आयु और अनुमुदित आदेश के साथ भेजा जा सकता है।

4. असम, तेलंगाना, कर्नाटक, पश्चिम बंगाल, नेपाल, मणिपुर, असम, चुनाव, उत्तर प्रदेश, नागालैण्ड, तिल्म, तिल्मिङ, लद्दाख एवं जम्मू और कश्मीर जिला में रहने वाले अनुमानी के लिए आवेदन को 16.08.2018 तक पेश कर सकती है।

(वेबसाइट संकेत)

अधिकार संचार, भारत सरकार
दूरसंचार सं. : 24360625
Ministry of New & Renewable Energy (MNRE) proposes to fill up one post of Director (Solar), Solar Energy Corporation of India (SECI) Ltd. on deputation basis, in accordance with the Rules and Regulations of Solar Energy Corporation of India for recruitment of Director (Solar). SECI and invites applications, through proper channel, from Central Public Sector Enterprises (CPSEs)/Central Government (including Armed Forces of the Union/All India Services)/State Public Sector Enterprises (SPSEs)/Private Sector. The appointment for the post has been exempted from the Rule of immediate absorption for a period of 5 years by the Deptt. of Public Enterprises. The details about SECI, required Qualifications, experience, etc. for the post are indicated below:-

<table>
<thead>
<tr>
<th>NAME OF THE CPSE</th>
<th>SOLAR ENERGY CORPORATION OF INDIA (SECI)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF THE POST</td>
<td>DIRECTOR (SOLAR)</td>
</tr>
<tr>
<td>DATE OF VACANCY</td>
<td>01/01/2017</td>
</tr>
<tr>
<td>SCHEDULE OF THE CPSE</td>
<td>'A'</td>
</tr>
<tr>
<td>SCALE OF THE POST</td>
<td>Rs. 75,000-1,00,000/-</td>
</tr>
</tbody>
</table>

2. About Solar Energy Corporation of India (SECI) Ltd.:

Solar Energy Corporation of India is a company incorporated under the Companies Act, 2013 SECI was setup as an implementation and facilitation institution dedicated to the Solar Energy sector under the aegis of Ministry of New and Renewable Energy, Government of India, with the mandate to undertake wide ranging activities under the National Solar Mission. Accordingly, SECI has ventured into the business of developing Ultra Mega Solar Power Projects, development of Solar Parks, Large Scale Solar Power Plants as well as into the development of rooftop solar projects and various other decentralized applications as well. Now, SECI encompasses total gamut of Renewable Energy sector of Solar, Wind, Small Hydro, Biomass, Geothermal etc.

The Authorized, Subscribed and paid up share capital of the Company was Rs. 2000 Crore, Rs. 600 Crore and Rs. 354 crore respectively as on 31st March, 2018. Its Registered and Corporate Offices are at New Delhi.

The shareholding of the Government of India in the Company is 100%.
3. **Job Description and Responsibilities:**

The Director (Solar) is a member of Board of Directors and reports to Managing Director. He is responsible for Solar Power Projects (Grid Connected) taken up by the Company or Managed by the Company and related technical activities including Engineering and quality assurance. He will be responsible for Project implementation for Consultancy projects and Company’s own projects. He will also ensure effective utilization of resources available in the company through consultancy services and Joint Ventures in domestic and international markets.

4. **Eligibility:**

1. **AGE:** On the date of occurrence of vacancy (DOV)

<table>
<thead>
<tr>
<th>Age of superannuation 60 years</th>
<th>Internal</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum</td>
<td>Maximum</td>
<td>Minimum</td>
</tr>
<tr>
<td>45</td>
<td>2 years of residual</td>
<td>45</td>
</tr>
<tr>
<td></td>
<td>service as on the date of vacancy w.r.t. the date of superannuation</td>
<td></td>
</tr>
</tbody>
</table>

2. **EMPLOYMENT STATUS:**

   The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity and **not** in a contractual/ad-hoc capacity—in one of the followings:

   a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);

   b) Central Government including the Armed Forces of the Union and All India Services;

   c) State Public Sector Enterprise (SPSE) where the annual turnover is *Rs 1500 crore or more*;

   d) Private Sector in company where the annual turnover is *Rs 1500 crore or more*.

   (* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

3. **QUALIFICATION:**

   The applicant should be an Engineering graduate preferably in Electrical/Mechanical/Electronics/Civil with good academic record from a recognized University /Institute.

   Applicants holding MBA/Post Graduate Diploma in management will have an added advantage.

   

   [Signature]

   

   

   2
4. EXPERIENCE:

The applicant should have adequate technical/operational experience at a senior level of management in an organization of repute, out of which at least five years during the last ten years should have been in power sector.

Preference will be given to candidates having experience in renewable energy sector.

5. PAY SCALE /RANK/LEVEL:

The minimum length of service required in the eligible scale/rank/level will be one year for internal candidate and two years for others, as on the date of vacancy.

a) Applicants from CPSEs should be working in the following or a higher pay scale:

<table>
<thead>
<tr>
<th>Eligible Scale of Pay</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rs. 7250—8250 (IDA)</td>
<td>Pre 01.01.1992</td>
</tr>
<tr>
<td>Rs. 9500—11500 (IDA)</td>
<td>Post 01.01.1992</td>
</tr>
<tr>
<td>Rs. 20500—28500 (IDA)</td>
<td>Post 01.01.1997</td>
</tr>
<tr>
<td>Rs. 51300—73000 (IDA)</td>
<td>Post 01.01.2007</td>
</tr>
<tr>
<td>Rs. 18400—22400 (CDA)</td>
<td>Pre-revised</td>
</tr>
<tr>
<td>Rs. 37400—67000 + GP Rs. 10000 (CDA)</td>
<td></td>
</tr>
</tbody>
</table>

b) (i) Applicants* from Central Govt./All India Services should be holding a post of the level of Joint Secretary in Govt. of India or carrying equivalent scale of pay.

(ii) Applicants* from the Armed forces of the Union should be holding a post of the level of major General in the Army or equivalent rank in Navy / Air Force.

c) Applicants from State Public Sector Enterprises/Private Sector should be working at Board level position or at least a post of the level immediately below the Board level.

Note*:- The appointment for the post has been exempted from the Rule of immediate absorption for a period of 5 years by the Deptt. of Public Enterprises.

5. Duration of Appointment:

The appointment shall be for a period of five years from the date of joining or up to the date of superannuation or until further orders, whichever is earlier.
6. Submission of Applications:

All applicants should send their applications as per the format at Annexure.

i) A write up on the significant contributions made by them during their present/past assignments and their suitability for the post.

The applications for various categories of the officers are routed through proper channel as follows:

a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling Authority.
b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry.
c) Below Board level in CPSE: through the concerned CPSE.
d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government.
e) Below Board level in SPSE: through the concerned SPSE.
f) Private Sector: directly to the Ministry.

ii) Applicants from Private Sector must submit the following documents along with the application form:

a) Annual Reports of the Company for the last 3 years, preceding the calendar year in which the post was advertised (Please provide URL or attach/enclose);
b) Whether the company is listed or not: if Yes, the documentary proof (Please provide URL or attach/enclose);
c) Evidence of working at Board level or at least a post of the level immediately below the Board level;
d) Self-attested copies of documents in support of age and qualifications;
e) The relevant jobs handled in the past with details.

7. Undertaking by the Applicant:

An Applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

I) For candidates from Central Government / Armed Forces of the Union / All India Services:

a) The appointment is on deputation basis.
b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE under the Ministry.
c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment he/she would be debarred for a period of two years.
from the date of offer of appointment for being considered for a Board level post in any CPSE under the Ministry.

II) For candidates from CPSE:

a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE under the Ministry other than the one to which the candidate belongs.

b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE under the Ministry other than the one to which the candidate belongs.

III) For candidates from SPSE/Private Sector

a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred form a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

IV) In above cases, no request for relaxation or otherwise would be entertained.

8. Selection Process for Appointment:

The screening/short listing of the applicants will be done by the prescribed screening/short listing Committee and selection by conduct of interview/interaction of the screened candidates by the Search cum Selection Committee prescribed as per rules.

9. Other Terms & Conditions:

a. MNRE reserves the right to accept or reject, in part or in full, any or all the responses without assigning any reason whatsoever.

b. Mere fulfillment of Educational Qualification will not entitle the candidate for being called for interview. The applications will be shortlisted based on the academic records/educational qualifications/experience in the required field relevant to the actual job requirements and over all experience in the field of development and promotion of solar energy.

c. Incomplete applications will be out-rightly rejected and no correspondence for that will be entertained.
10. **How to apply:**

Applications on plain paper giving particulars in the format annexed, enclosing self self-attested photocopies of documents in support of educational qualifications, age and experience etc, and the requisite certificate (as per Annexure 1), from the parent organisation along with authentic copies of APARs for preceding five years and the Vigilance Clearance in sealed cover superscribed “Application for the post of Director (Solar), SECI on deputation” may be sent through proper channel, to the Under Secretary (NSM), Ministry of New & Renewable Energy, Block-14, CGO Complex, Lodhi Road, New Delhi-110003, so as to reach him by 4.00 P.M. 31.07.2018.

2. For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Island, the applications must reach by 4.00 P.M. 16.08.2018.

3. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be rejected. Search-cum-Selection Committee reserves the right to shortlist candidates for interview.

![Signature](Devendra Singh)

Under Secretary to the Govt. of India  
Phone No.24360625  
Email: dev.mishra@nic.in
APPLICATION FORM FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES (CPSE)/CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION/ALL INDIA SERVICES)/STATE PUBLIC SECTOR ENTERPRISES (SPSE)/PRIVATE SECTOR

(Through Proper Channel, except candidates from the Private Sector) please refer to the Job Description for the post and the advertisement issued (www.mnre.gov.in)

1. Name of the Post applied for: **DIRECTOR (SOLAR), SECI**

2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.)
   (b) Designation of the Applicant (in Full)
   (c) Name of the Organisation/Company
   (d) Category as per Employment Status: Officer of a CPSE/Central Government/Armed Forces of the Union/All Indian Services/SPSE/Private Sector
   (e) Office Address
   (f) Address for communication

3. Telephone No: Office
   Residence
   Mobile No

4. Date of Birth (DD/MM/YY) Age as on date of vacancy (Years/Month/Day)

5. Educational/Professional Qualifications:

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Qualification*</th>
<th>Name of Institution</th>
<th>Period of Study</th>
<th>Tick the relevant</th>
<th>Tick the relevant</th>
<th>Self-Declaration</th>
<th>Whether meets the eligibility requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>From</td>
<td>To</td>
<td>Part Time</td>
<td>Full time</td>
</tr>
</tbody>
</table>

* Should be exactly as per Degree/Certificate issued by the University

6. Positions held during the last ten years, from the date of the vacancy 01.01.2018 detailed circular on the MNRE/SECI website

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Complete Designation &amp; Place of Posting*</th>
<th>Name of the Organization</th>
<th>Pay scale**</th>
<th>Period</th>
<th>Reporting to Designation</th>
<th>Self-Declaration</th>
<th>Whether meets the mandatory experience requirement</th>
<th>If yes, nature of duties in support of the declaration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>From</td>
<td>To</td>
<td>Yes/No</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/Employer.
** Private Sector CTC/ remuneration/emoluments drawn.

NB. The position should be indicated in order of the most recent assignments.

Note: 1. Please attach a write-up, not exceeding 400 words, in support of your candidature, for reference at the time of interview.
2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or a separate attachment.
6. (A) Do you hold lien in any organisation other than where currently working?  

   Yes  No

   a) Name of the organisation in which the lien is held.
   b) Date from which the lien is held.

(B) Are you on deputation?  

   Yes  No

   a) Name of parent organisation.
   b) Date from which on deputation.

   i) Civil/Criminal
   ii) Departmental Inquiry

   (b ) Whether any civil or criminal action or inquiry is going on against the applicant as far as his/her knowledge goes.

   Yes  No

   i) Civil/Criminal
   ii) Departmental Inquiry

I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

STATE PUBLIC SECTOR ENTERPRISES

8. Year wise Audited Annual Turnover of the Company for 3 years preceding the calendar year in which the post has been advertised (e.g. 2014-15, 2015-16, 2016-17, for a post advertised in the year 2017-18)

<table>
<thead>
<tr>
<th>Year</th>
<th>Company in which candidate is/was serving</th>
<th>Annual Turnover of the Company (In Rs. Crore) &amp; F.Y.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge.

(Name & Signature of the Applicant)
PRIVATE SECTOR

8. Year wise Audited Annual Turnover of the Company for 3 years preceding the calendar year in which the post has been advertised (e.g. 2014-15, 2015-16, 2016-17 for a post advertised in year 2017-18)

<table>
<thead>
<tr>
<th>Year</th>
<th>Company in which candidate is / was serving</th>
<th>Annual Turnover of the Company (In Rs. Crore) &amp; F.Y.</th>
</tr>
</thead>
</table>

(i) The annual report for the last 3 years
   (a) may be accessed over _______ (please provide URL), or
   (b) enclosed

(ii) I certify that I am
   (a) Working at Board level [Yes] [No] position
   (b) Working at least a post of the level immediately below board level [Yes] [No]

(iii) Whether the company is listed [Yes] [No] if yes:
     Proof of listing may be accessed over _______ (please provide URL)

(iv) Self-certified copies for proof of age and educational qualifications (enclosed)

(v) The relevant job handled in the past with details / particular references

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

{Name & Signature of the Applicant}

Declaration

I .................Son / Daughter of ............................................................... hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant section of the Indian Companies Act, 2013.

{Name & Signature of the Applicant}
UNDERTAKINGS (as applicable)
(Strike out whichever is not applicable)

(i) For candidates from Central Government/Armed Forces of the Union / All India Services

The appointment is not on immediate absorption basis & the post has been exempted from Rule of Immediate Absorption for a period of five years by the Deptt. of Public Enterprises. I hereby undertake to join the post, if selected, I understand that:

(a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE under the Ministry.

(b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post any CPSE under the Ministry.

Date: ____________________________  (Name and signature of the applicant)

(ii) For candidates from CPSE

I hereby undertake to join the post, if selected, I understand that:

(a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post any CPSE under the Ministry other than the one to which I belong.

(b) further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post any CPSE under the Ministry other than the one to which I belong.

Date: ____________________________  (Name and Signature of the Applicant)

(iii) For candidates from SPSE/Private Sector

I hereby undertake to join the post, if selected, I understand that:

(a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post any CPSE under the Ministry.

(b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post any CPSE under the Ministry.

Date: ____________________________  (Name and Signature of the Applicant)

Enclosures: Self attested copies of the following documents should be enclosed.

(i) Educational Qualification and Experience

(ii) Proof of age

(iii) Copies of APARs of preceding 5 years

(iv) Vigilance clearance from Deptt./Administrative Ministry/CPSE/SPSE/HR Deptt (for Pvt. Sector)

(v) Write up in support of candidature (not exceeding 400 words)

(vi) Other documents as deemed necessary (for Pvt. Sector Candidates w.r.t Para 6 of Advt.)

[Signature]
ANNEXURE-I

Verification

(To be filled in by designated officer for CPSE / Central Government / Armed Forces of the Union / All India Services / SPSE/Private Sector)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of the
Competent Authority
With Telephone No. & e-mail Address

[Signature]