To
The Chief Secretaries / Administrators,
All Ministries / Department, Govt. of India, State Governments / Union Territories.

Subject:- Filling up of one post of Staff Officer Gp. ‘A’ Gazetted Non-Ministerial in the Department of Science & Technology on deputation (including short-term contract).

Sir / Madam,

I am directed to say that this Department is in the process of filling up one post of Staff Officer Gp. ‘A’ Gazetted Non-Ministerial) [Level 11 (Rs. 67700- 208700/-) (Revised)] in the Department of Science & Technology on deputation (including short-term contract) basis (Adv. No. DST/01/2019-Rectt.).

2. The terms and conditions of appointment will be in accordance with the Department of Science & Technology (Staff Officer) Recruitment Rules, 2018.

3. The applications of eligible and willing candidates along with attested copies of ACRs for the last five years may be forwarded in the prescribed Curriculum Vitae Proforma through proper channel to the Under Secretary (Rectt.), Department of Science and Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016 within 60 days (by 5.30 P.M.) of publication of this advertisement in the Employment News / Rozgar Samachar. While forwarding the applications, the certificate given at the end of the Curriculum Vitae Proforma may also be completed.

The particulars of the post to be filled and other details / requirements and prescribed Curriculum Vitae Proforma may be downloaded from this Department’s website i.e. www.dst.gov.in

Yours faithfully,

(J. Sivarāmakrishnan)
Under Secretary to the Govt. of India

Copy to:
1. All Chief Secretaries States and Union Territories
2. All Ministries / Departments of the Govt. of India. It is requested that wide publicity may be given to this Circular in Organisation (s) under their control.
3. Registrars, Central Universities.
4. Survey of India, Dehradun.
5. NATMO, CGO Complex, MSO Building, 7th Floor, Salt Lake City, Kolkata.
6. Autonomous / Professional Bodies under DST.
7. Notice Board.
संख्या ए-12039/01/2019-भर्ती
भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
विज्ञान और प्रौद्योगिकी विभाग

de

लेखा में,

मुख्य सचिव/प्रशासक,
भारत सरकार, राज्य सरकारें/संघ राज्य-क्षेत्र के सभी मंत्रालय/विभाग

विषय: विज्ञान और प्रौद्योगिकी विभाग में प्रतिनिधित्वित आदार पर (अल्पकालिन संबंधित सहित) स्टाफ अधिकारी समूह ‘क’ राज्यपत्रित अनुसंधानीय के एक पद को भरना।

महोदय/महोदया,

मुख्य यह कहने का निर्देश है कि इस विभाग द्वारा विज्ञान और प्रौद्योगिकी विभाग में प्रतिनिधित्वित आदार पर (अल्पकालिन संबंधित सहित) स्टाफ अधिकारी समूह ‘क’ राज्यपत्रित अनुसंधानीय [सेवा 11 (67700-208700 रु.) संस्करित] पर नियुक्ति हेतु कार्यालय की जा जा है (विज्ञापन सं. जीसीटी/01/2019-भर्ती)।

2. भर्ती की निर्देशन और भर्ती विज्ञान और प्रौद्योगिकी विभाग (स्टाफ अधिकारी) भर्ती नियम 2018 के अनुसार होगी।

3. भारत एवं इंडियाकालिक अनुपातों के आधार पर उनकी पिछले 5 वर्षों की बार्षिक गोपनीय स्पीसटी की अधिनियमित प्रतिशों के राष्ट्र उपयुक्त मध्यम से तश्च्याल डीजीन वृत्त में एम्यूज़, न्यूज़, रॉज़ार्ड समाचार में इस विभाग के प्रकाशन की तारीख से 60 दिनों (5.30 अप्रैल तक) के भीतर अवर संदिग्ध (भर्ती), विज्ञान और प्रौद्योगिकी विभाग, डेटाबेसलॉक हवन, न्यू महर्षी रोड, नई दिल्ली - 110016 को अभिनवित किया जाए। आवेदन का पत्र भर्ती के अंत में दिया गया। प्रावधान पत्र को ही विभाग भेज जाए।

भर्तियां बाले पद का विज्ञान तथा अन्य विवरण/अंशों के निर्देशित जीवन वृत्त प्रमुख विभाग की बेडराइट www.dst.gov.in से डाउनलोड किया जा सकता है।

भवदीय,

आवर सदिव, भारत सरकार

प्रतिलिपि:-

1. राज्यों और संघ राज्य-क्षेत्रों के सभी मुख्य सचिव।
2. भारत सरकार के सभी मंत्रालय/विभाग। अनुरोध है कि अपने निर्देशाधीन संगठनों में इस परिधि का यापक पत्रिकाल करें।
3. राजस्थान, राजस्थान विश्वविद्यालय।
4. भारतीय सरकार विभाग, देल्ही।
5. राजस्थान एलटेस एवं शीर्षत्तिक मानचित्रण संगठन, जीजीओ कॉम्बिनेशन, एमएसओ भवन, 720 थल, साल्ट लेक स्टी, फ्लॉरिडा।
6. विज्ञान और प्रौद्योगिकी विभाग के अधीनस्थ सभी स्वायत्त निकाय।
7. सचिवालय, ड्रेस्टी।
OFFICE MEMORANDUM

Subject:- Filling up of the post of Member, Staff Selection Commission, New Delhi (Joint Secretary level) in the Level 14 in the pay matrix of Rs. 144200-218200 on deputation basis.

The undersigned is directed to inform that it is proposed to fill up the post of Member, Staff Selection Commission (SSC) at New Delhi in the Level 14 in the Pay Matrix of Rs 144200-218200/-. The eligibility criterion is given at Annexure-I.

2. Applications of only such officers will be considered as are routed through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-II; (ii) clear photocopies of the up-to-date APAR dossier of the officer containing APARs of at least last five years, duly attested by a Group ‘A’ officer (if original APAR could not be sent); (iii) An attested Statement indicating the grading in the APAR during the last five years (iv) cadre clearance; (v) clearance from vigilance and disciplinary angle; and (vi) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years.

3. All Ministries/Departments and the State Governments/UTs are requested to forward the applications of willing and eligible officer in the prescribed proforma to:- Section Officer (Estt-B-I), Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Room. No. 215-C, North Block, New Delhi-110001, so as to reach this Office, on or before 30th July, 2019.

4. The applications of only those officers may be forwarded who, in the event of their selection, would immediately join the duties of the post, and whom the concerned authorities would be in a position to relieve immediately. The application once forwarded would not be allowed to be withdrawn. Applications received after the prescribed date or not accompanied with the required certificates/documents will not be entertained.

(Kabindra Joshi)
Director (E-II)
Ph.: 23093180

To

(i) The Secretaries, all the Ministries/Departments of Government of India (By Name)

(ii) Chief Secretaries of all State Government/ Union Territories (By Name)
Eligibility Criterion for the post of Member, Staff Selection Commission, New Delhi.

1. **Name of Post**: Member, Staff Selection Commission, New Delhi.

2. **Scale of pay**: in the Level 14 in the Pay Matrix Rs.144200-218200/-.

3. **Eligibility**: Officers of the Central Government (including officers of All India Services and Central Group 'A' Services):

   (a) (i) holding analogous post on regular basis in the parent cadre/Department; or

   (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the Level 13 in the pay-matrix (Rs. 123100-215900) or equivalent in the parent cadre or Department; and

   (b) possessing the following educational qualifications and experience, namely:-

   (i) Post Graduate Degree in any discipline from a recognized University or Institution; and

   (ii) 10 years' experience in dealing with Service, Administrative, Vigilance, Establishment and Financial matters.

4. **Period of Deputation**: The person appointed as Member of Staff Selection Commission shall hold office for a period of five years or till he/she attains the age of 62 years, whichever is earlier. In case where a serving officer is appointed as Member, he shall be on deputation until he attains the age of superannuation and thereafter he may be considered for extension of tenure on re-employment terms subject to upper age limit and tenure as mentioned above.

5. **Age Limit**: The maximum age limit for appointment by deputation shall not be exceeding 59 years as on the closing date of the receipt of applications.
ANNEXURE-II

PROFORMA

1. Name and address (in block letters)

2. Service to which belongs:

3. Date of Birth:
   and age (as on 30.07.2019)
   (write as ___ Year ___ Months)

4. Date of retirement under Central Government rules:

5. Educational Qualification - Graduate/Post-Graduate level:

6. Whether belongs to SC/ST/Minority:

7. Please indicate the following particulars of the present post held:-
   (a) Present post held with date:
   (b) Whether regular/ad-hoc:
   (c) Scale of Pay:
   (d) Present basic Pay:

8. Please specify how you meet the prescribed qualifications:
   (i) Whether you are holding analogous posts on a regular basis in the parent cadre/Department (Please specify yes or No; details to be indicated in the table below):
   (ii) Whether you possess five years' service in the grade rendered after appointment on a regular in the Level 13 in the pay-matrix (Rs. 123100-215900) or equivalent in the parent cadre or Department (please specify yes or no; details to be indicated in the table below):
   (iii) Whether you possess Post Graduate Degree from a recognised university or institution, please specify.
   (iv) The details of positions held in the last 10 years should be indicated in the table below (starting with the current position):

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of office/organization where employed</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Pay scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(iii) The details of experience in the last 10 years in dealing with Service, Administration, Vigilance, Establishment and Financial matters should be furnished as per table under:

<table>
<thead>
<tr>
<th>Field of experience in the last 10 years</th>
<th>Nature of duties</th>
<th>Period of Experience</th>
<th>Organization in which the relevant experience was gained</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Administration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) Vigilance:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(c) Establishment:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(d) Financial Matters</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. Additional information, if any, which you like to mention in support of your application for the post.

(Signature of the candidate)
Telephone No (STD code)/Mobile No:

Office Address with office Telephone Number:

Residential Address:
Date:
(CHECK LIST)

(i) Certified that the particulars furnished by the applicant have been checked from available records and found correct.

(ii) Certified that no disciplinary proceeding/vigilance case is either pending or contemplated against the officer.

(iii) List of punishments awarded, if any, during the last 10 years attached.

(iv) Integrity is certified.

(v) APAR dossier or attested photocopies of up-to-date APAR dossier of the officer for the last five years, duly attested, attached.

(vi) Attested statement indicating gradings in the APAR during the last five years.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(vii) Certified that in the event of selection, the officer will be relieved of his duties immediately.

Signature............

Name and designation of the
Forwarding officer with seal and Telephone Number (STD code) and Mobile Number:
Government of India  
Secretariat of the  
Appointment Committee of the Cabinet  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  

North Block, New Delhi, the 4th June, 2019

1. The Chief Secretaries, All State Governments  
2. The Secretaries of all the Ministries/Departments of Government of India

Subject: Filling up the post of Chairman-cum-Managing Director (JS level) in Handicrafts & Handlooms Exports Corporation of India Ltd. (HHEC), Noida under Ministry of Textiles on Non CSS basis.

Sir/Madam,

This is with reference to this office circular dated 24.04.2019 for filling up the post of Chairman-cum-Managing Director (JS level) in Handicrafts & Handlooms Exports Corporation of India Ltd. (HHEC), Noida under Ministry of Textiles with pay at Level 14 (Rs 1,44,200-2,18,200/-) of the Pay Matrix on deputation basis.

2. The last date for submission of applications for the above referred circular is further extended upto 03.07.2019.

Yours faithfully,

(Smita Sarangi)  
Deputy Secretary to the Government of India  
Tel No. 011-2309 2187

Copy to:-  
1. Ministry of Textiles (Shri Raghvendra Singh, Secretary) Udyog Bhawan, New Delhi.  
2. Technical Director, NIC, Computer Cell, DOPT, New Delhi for uploading this vacancy circular on the official website of this Department.  
3. PA to DS(SM), DOPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.